

STMAA Meeting Minutes December 4, 2006

Attendees: Garnet Martinez, Suzanne Marsh, Julie Bounds, Alyce Maclise, Vic Romero, Cindy Knox, Majita Romero, Steve Bischoff, Mike Murphy, Richard Pettit.

Meeting called to order: Meeting was called to order at 6:40pm by Suzanne Marsh

Approval of Minutes: Approval of November 6, 2006 minutes will take place at the January 8, 2007 meeting.

January meeting date change reminder January 8, 2007: A suggestion was made to post STMAA board meetings on the weekly emails and the website calendar.

Marching Band Season Recap: Postponed

Marching Band Banquet Planning: The MB Banquet is scheduled for Friday, Jan. 5, 2007 at 7:00pm.

1. As of today, we have no venue reserved for this event
2. Julie will check with the church that was used in the past. Suzanne will check on a different church social hall. Richard will check with the Masonic Hall and Garnet will check with her church.
3. Kerry had sent out an email with food costs of approx. \$2.50 per person if we order the food from Tony and Alba's.
4. The event timing suggested would be for setup at 5:00pm to cleanup completed by 10:00pm.
5. The number of people approximated at 130 students and their families for a rough guess total of 225 -250.
6. Jon will get the DVD copies made for the Seniors
7. Pins – Julie has artwork for these and Majita will work with her to get them done.
8. Paper goods – Alyce will get paper goods; plates cups, napkins, tablecloths and utensils for 250.
9. We will do a potluck format
10. Julie and her aids will put together a flier and send it out
11. Set up – Cindy and Alyce
12. Clean up Julie will ask for volunteers

Fundraising Report: Cindy provided us with handouts about 4 potential fundraisers (Handouts #1-4)

1. We Care Coffee - \$7270.00 was the value of the merchandise sold through the catalog/brochure sale. Julie and her aids coordinated with the company for delivery to each class of band students to pick up their orders.
2. Scratchers (#1) – We have 152 Scratchers left. It was suggested that Julie and her students set a goal for the use of these.
3. Great Lakes Scrips program (#2) – a suggested start date for these is January 15, 2007. Cindy suggested that the board members review the handout of

- information about this program on their own. Julie will check to see if we need ASB approval. Julie will also check how this program compares to the E Scrips program.
4. Freecycling (#3) – This is an printer ink cartridge recycling program that would raise money for the general fund. Cindy suggested that we send a test batch to see how this works. Alyce motioned that there be approval for Cindy to send a one time test batch to be sent to the company, Vic seconded. The motion carried and was approved.
 5. Dance Proposal (#4) – It's a New Year Dance to be held Jan. 20, 2007 or sometime in February 2007. Julie's best guess at a number of potential attendees was 250 - 300 students. Discussion came up about the way to do ticket sales, how labor intensive this type of fundraiser would be, whether to have concessions available that night, and if so, what, and what the break even point would be. Julie said that she'd get the number of attendees that went to Homecoming dance and the Back to School dance. It was suggested that there be no guest passes for this dance.

Band Directors Report: Julie said that the Winter Concert on Dec. 14, 2006 will be held in the theater and there will be four groups performing. The Percussion Group Concert is set for January 25, 2007. Julie will be sending out an update on School Loop to let parents know what goes on in each class.

Julie gave a big thank you to Vic and his helpers for getting the items removed from the bin outside of the Music Building.

The Healthy Snacks sales dates are listed as 1/8 – 22/07.

Jazz II& III packets went out this week.

CMEA Jazz Festival will be needing volunteers.

Meetings have been held with the architect regarding the remodeling of the Music Building.

Communications Report: Steve let us know that the domain name for the 600 bldg. website and A Night of Jazz expires soon. The cost is \$35.00 per year. Vic proposed that we pay for 4 years of 600bldg and 1 year of A Night of Jazz. If the 4 year amount was in the approved Communications budget, then that is approved to be paid.

Equipment Report: Vic reported;

1. The bin outside of the Music Building is empty except for two things
2. He suggested that the shelving from the dressing room be used to line the blue storage room
3. Vic and Jon suggested resurrecting the Gift Wrap program as there is a lot of gift wrap in storage.
4. The last two wardrobe carts will be remade smaller over the vacation.

Treasurer Report: (Handout #5) Richard said that we have \$9350.00 in the bank as of today. The handout he gave was an Income and Expense Report. Discussion was had about the amount in the bank this year at this time vs. last year at this time.

There are still 28% of the band fees due to date that are unpaid.

Julie will look at what expenses she has coming up for the program between now and January and get that information to Richard.

Transportation Report: Suzanne motioned for approval of \$33.00 to be paid for the San Jose Business license needed for the Carnival, Mike seconded. The motion carried and was approved.

Other Items: Concern was expressed about the Athletic dept. holding their Crab Feed on the same date that we'd already received approval to hold Night of Jazz on, March 31.2007. This type of date conflict occurred last year. Suzanne said that she would write an email to the principal, John Duran expressing our concerns with this in light of last years conflict and our prior approval of this date through the school's set approval process.

Meeting Adjourned: The meeting was adjourned at 8:35pm.