

STMAA Board Meeting Minutes November 6, 2006

Attendees: Steve Bischoff, Mike Murphy, Michelle Pettit, Richard Pettit, Cindy Knox, Dougald Bottomley, Suzanne Marsh, Jon Reinke, Alyce Maclise, Julie Bounds.

Meeting called to order: Suzanne Marsh called the meeting to order at 6:40 pm.

Approval of minutes: The minutes from the October 2, 2006 meeting were presented for approval. Richard motioned for approval, Steve seconded, the motion carried for the minutes to be approved.

Bin Movement Logistics: We have been requested to move the contents of the storage bin that is next to the Music building by November 11, 2006. We are going to ask if we can accomplish this after Marching Band season, possibly on December 2, 2006. The contents are going to be inventoried by Vic and Jon and they will follow up on scheduling a move date.

Transportation: Jon let us know that the hotel rooms for the students at Championships in Fairfield have been set up. He will be confirming how many parent rooms will be available soon. Students will need to bring money for dinner, which will be a stop in transit, Friday night. Breakfast will be in a conference room at the hotel Saturday morning. We are on budget for the hotel costs and the buses will be charters.

Fundraising: Cindy did a report on the three types of fundraisers that have been done to date accompanied by a handout. (Handout #1)

- 1) Car washes: 3 have been held so far. The students who participated in all 3 added approximately \$60.00 dollars to their individual band accounts.
- 2) Scratchers: There hasn't been a lot of participation so far with this, there are a number of Scratchers card still available. Jon made a suggestion that coupons from local businesses be given at that time the Scratchers donation is made.
- 3) Coffee Fundraiser: The catalog/brochure portion of this fundraiser ended today. The profit from this will be 40% of the sales. There is the continuing year round opportunity to fund raise from orders placed online, which the students receive a 25% profit from.

A second handout (#2) was given by Cindy showing upcoming fundraiser ideas and their anticipated costs and income/profits. A list follows:

- 1) Note Cards 11/12/06
- 2) Dream Diners, a month long duration, Nov. or Feb.
- 3) Scratchers, 11/21 – 12/15
- 4) DVD Presentation to use in fundraising presentations to businesses, 11/22
- 5) Breakfast with Santa, a December date
- 6) Dance-a-thon, 1/13/07
- 7) Car Wash, 3/24
- 8) Night of Jazz/Play-a-thon, 3/31/07
- 9) Carnival, 4/20 -22/07

10) Flea Market, 4/20 – 22/07

11) Car wash, 5/5/07

The Note Card fundraiser was proposed for approval with the stipulation the the written proposal be filled out. Jon motioned for approval of this proposal, Steve seconded it, the proposal carried and was approved.

Julie spoke of a Healthy Snack sale possibility where the snacks could be preordered to have the products on hand for sale.

Richard suggested looking into a Netflix fundraiser idea that he had seen on Fairfield High School's website.

Treasurer report: Richard gave out copies of the STMAA Budget with current information added in (#3). We have \$23,000.00 in the bank. The fees update is:

48 MB students paid in full

26 MB student have paid \$0

The remaining students have paid varying portions of their fees

Discussion occurred as to how to approach those that still owed on their fees.

Approximately \$7000.00 of the \$23,000.00 is in individual band accounts.

Band Directors Report: Julie is working toward getting a Music Teacher that would be shared between STHS and Oakgrove Elementary, half time at each school. She is tracking her own hours to justify this added staff need for the STHS Music Department. Another positive for the Music dept. is that 2 bills have been passed at the state level that will provide financial benefit to performing arts programs. These funds are to be allocated by June 2007. The following are where Julie suggests those funds be spent:

1) 5 new Sousaphones

2) 1 new Tympani

3) new Chimes

4) new uniforms for Marching Band that are machine washable

The CD that was made at the West Valley College performance of Jazz I is available and will be included with the purchase of the 2006 CD that is sold at the Winter Concert.

The following are the times our bands play in Fairfield:

1) Concert Band 10:00am

2) Jazz I 2:30pm

3) Marching Band 9:15pm

Winter Concert preparation has begun. Preparation for percussions "Not Stomp" concert for February has also started.

Santa Teresa Music Institute: Julie presented this idea as a combination of education/fundraising. This Institute would draw on STHS staff and community musicians to be offering outside for school opportunities for group instruction at affordable prices. A hypothetical example was give: A clarinet instructor teaches a 6 week class to a "clarinet choir" with the goal of the participants performing at a CMEA event. This would provide affordable instruction, not only for STHS students, but to middle school and other High School students, additionally. A portion of the fees paid would go into the STMAA General Fund. There would be a written proposal for each class brought to the board for approval.

Communications: Steve said that the website now has pictures and updates to the calendar and files.

He suggested a 10 picture a week addition from the Snapfish files that Mike has been considered for the website.

The weekly email is not working completely well yet, but it's continuing to improve. A suggestion was made that there be posting of the awards that the bands receive.

Senior Celebration: Suzanne said that the 32 seniors in Marching Band will be part of this celebration in Fairfield. We will need 5 rectangular tables to seat them for dinner, and STMAA and Alyce will bring popup canopies to cover the tables in case of rain.

Insurance: Jon brought to our attention that the school district now requires a million dollar general liability insurance policy for organizations holding events on school campus. The approximate cost of a policy like this is \$350.00 for 1 year. The approx. cost for officers' liability coverage is \$65.00 per year. Jon will look into this further and get us more information.

Suzanne made a motion that up to \$500.00 be approved for these insurance costs. Mike seconded. The motion carried and was approved.

Meeting Adjourned: Cindy made a motion for the meeting to adjourn, Suzanne seconded. The motion carried and the meeting was adjourned at 8:45pm.