

STMAA BOARD MEETING MINUTES OCTOBER 1, 2007

The meeting was called to order by the President, Jon Reinke at 7pm at the STHS library. In attendance were Kerry Johnson, Keith Swenson, Tony DeRose, Mike Murphy, Helen Blain, Cathy Crockett, Richard Pettit, Elizabeth Heyengr, Coleen Bolton, Julie Bounds, and Joe DeCarlo (on the speaker phone from Texas).

Minutes

The reading and approval of minutes from the last meeting will be postponed until a later date, as the minutes are not ready.

New Business

Guest speakers from STOPS presented their idea of a Community Festival to occur during the carnival on May 4, 2008. This would be a fundraising venue for STOPS. Helen Blain explained that the boutique has occurred in the past during the carnival and was successful. She said there is already a list of vendors who want to participate. They have their own insurance and are in the process of getting a non-profit tax status. Discussion was made as to the various unknowns, such as construction restraints, lack of stage, lack of space available, and where to hold this event. STMAA board member Mike made a motion to direct STOPS to begin preparations for this event, including advertising. Motion was seconded by Kerry and approved.

Committee Reports

Band Director

Julie reported that things are moving in good directions now. She will not be available on Wednesday through Thursday of this week., nor be available the following week from Wednesday Oct. 10 through Monday Oct. 14. She will have a substitute. She is giving class incentives, like prizes, which seem to be working. She is meeting with Jazz I parents this week. She mentioned feeding the kids' lunch at Homecoming this year, working with the Men's wearhouse for wind ensemble uniforms, working with West Valley College for concerts., and the timeline for the move. She will receive grant money from the state, including \$14,000.00 from the PE department grant that they are not using. The wardrobe carts are being worked on.

Presidents

Jon reported we have 3 new board members and 1 resignation. They are Coleen Bolton as Secretary, Keith Swensen as volunteer coordinator, and Elizabeth Heyengr for special projects. Steve Bischoff as resigned.

The website will be redesigned and updated via emails between Jon and Joe.

There was a new pit crew meeting tonight with 9 volunteers appearing, and others expressing interest who could not be at the meeting.

A new volunteer web site is up and active, which we will use to coordinate members.

Equipment

The wardrobe carts should be done by this weekend.

Food

There was a food meeting tonight, with 18 parent volunteers appearing. She will be making the food lines easier. The food for this Saturday is sponsored by Tony & Alba's.

Fundraising

Joe (on the phone) reviewed several upcoming restaurant nights, including Sweet Tomatoes on Oct. 15, Baja Fresh on Oct. 28, Fresh Choice on Nov. 13, Chevys on Nov. 27, and Tony & Alba's the week of Dec. 3.

The first fundraising project is the coupon book sales which start Oct. 8. There will be no minimum order per student and we will sell the 2008 books and 2007 books together. There is to be an email to go out by next week about the coupon books. Flyers for the restaurant nights are to be available on the web site. After each restaurant night, when the funds are received., we will need to determine how much money goes to each group that participated.

It was mentioned that you cannot stand outside the restaurant and hand out flyers, or the restaurant will cancel the fundraiser.

Other fundraisers upcoming are the We Care Coffee, which should start the end of Oct. and the See's holiday candy sales.

On the radar screen are more restaurant nights, direct mail campaigns, public relations and marketing.

Historian

Mike needs to know if we need a 2nd truck by this Wednesday. Julie will be moving band picture day as color guard uniforms are not ready.

Treasurer

Richard reviewed the bank balances. We currently have \$24,636.36 in our accounts. We are ahead of where we were at this time last year. He will send letters to those parents who are behind and/or have not made any payments to date.

Volunteer hub

The 'hub' web site is active. It can be reached at stmaa.volunteerhub.com. The minimum charge to use this site is \$20 based on the number of volunteers that sign up, and the cost goes up as the number of volunteers signs up. Parents will need to login to their account to access the site. Julie will send Keith a list of all events that need volunteers with details so parents can sign up.

Yearbook

A discussion was made as to the scaled down yearbook and quality content of pictures. We will need parents and students to take pictures at all events during the year and a yearbook committee to review all pictures.

New Business

Food Service Equipment

Kerry presented her need to purchase new equipment to transport hot food and we currently do not have the necessary equipment to do this. The board agreed with her and gave her the go ahead to get what she needs as we had budgeted the funds previously.

Richard will cut a check directly to the supplier and give to Kerry.

Mallet Instrument Racks

Julie noted the repairs needed for the racks holding equipment for the pit. The wheels needed to be repaired/and or replaced and the base supported. She will schedule a meeting with a parent to fix this.

Old Business

Hotel Plans

The board approved, based on Jon's recommendation, that we confirm reservations for the Embassy Suites, as we can have 6 students per room, rather than 4, and they provide a hot breakfast. The cost will be \$8500, and needing 25 rooms. Although the cost of the rooms is slightly higher, we will not be paying separately for 2 breakfast meals, which will be a savings. Joe motioned and Elizabeth seconded that we confirm the hotel.

Due to the late time, we will communicate via email regarding hospitality and senior celebration, which were two items not covered on the agenda.

The meeting was adjourned at 9:25pm.

Respectfully submitted,

Coleen Bolton
Secretary